

FIG. 2

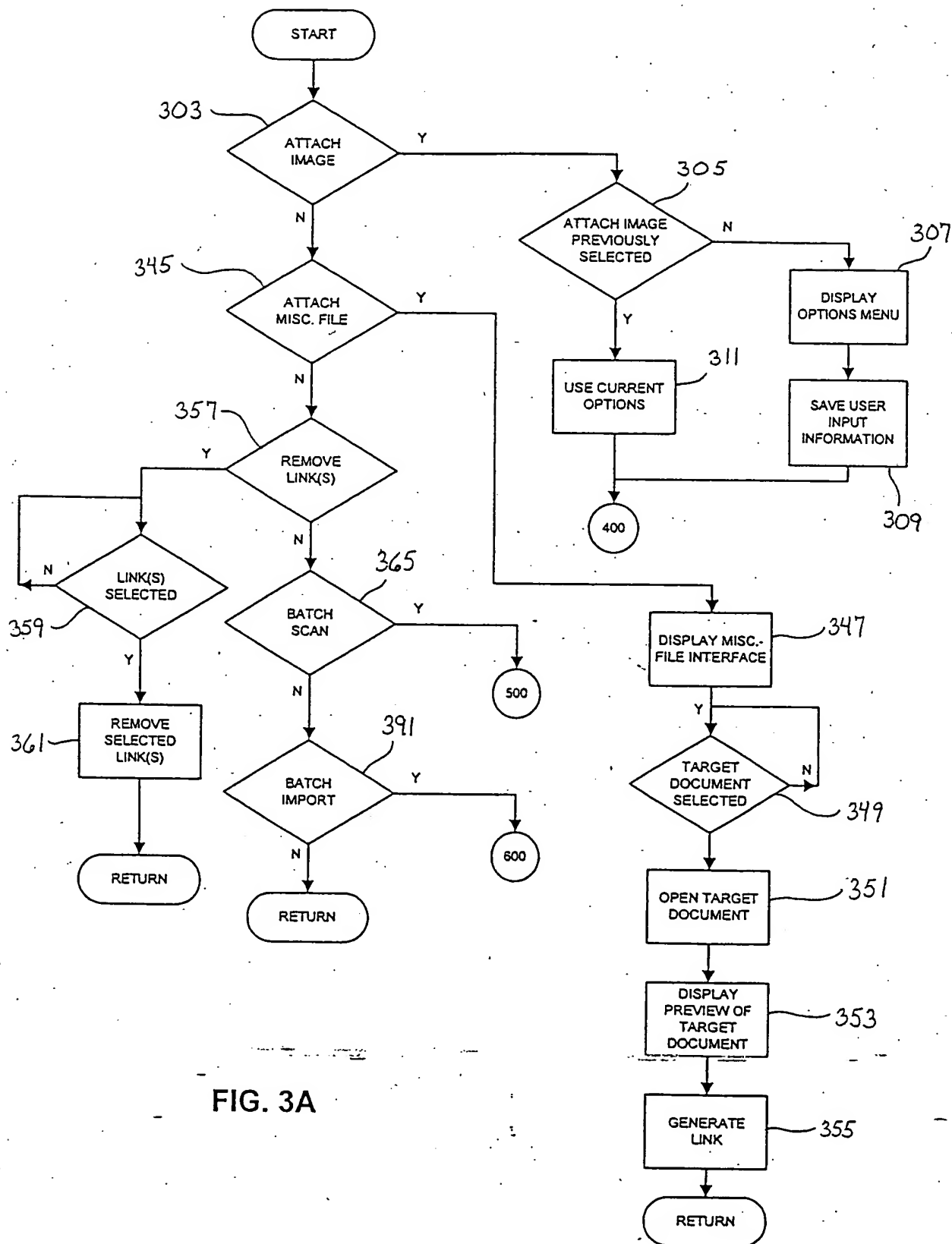


FIG. 3A

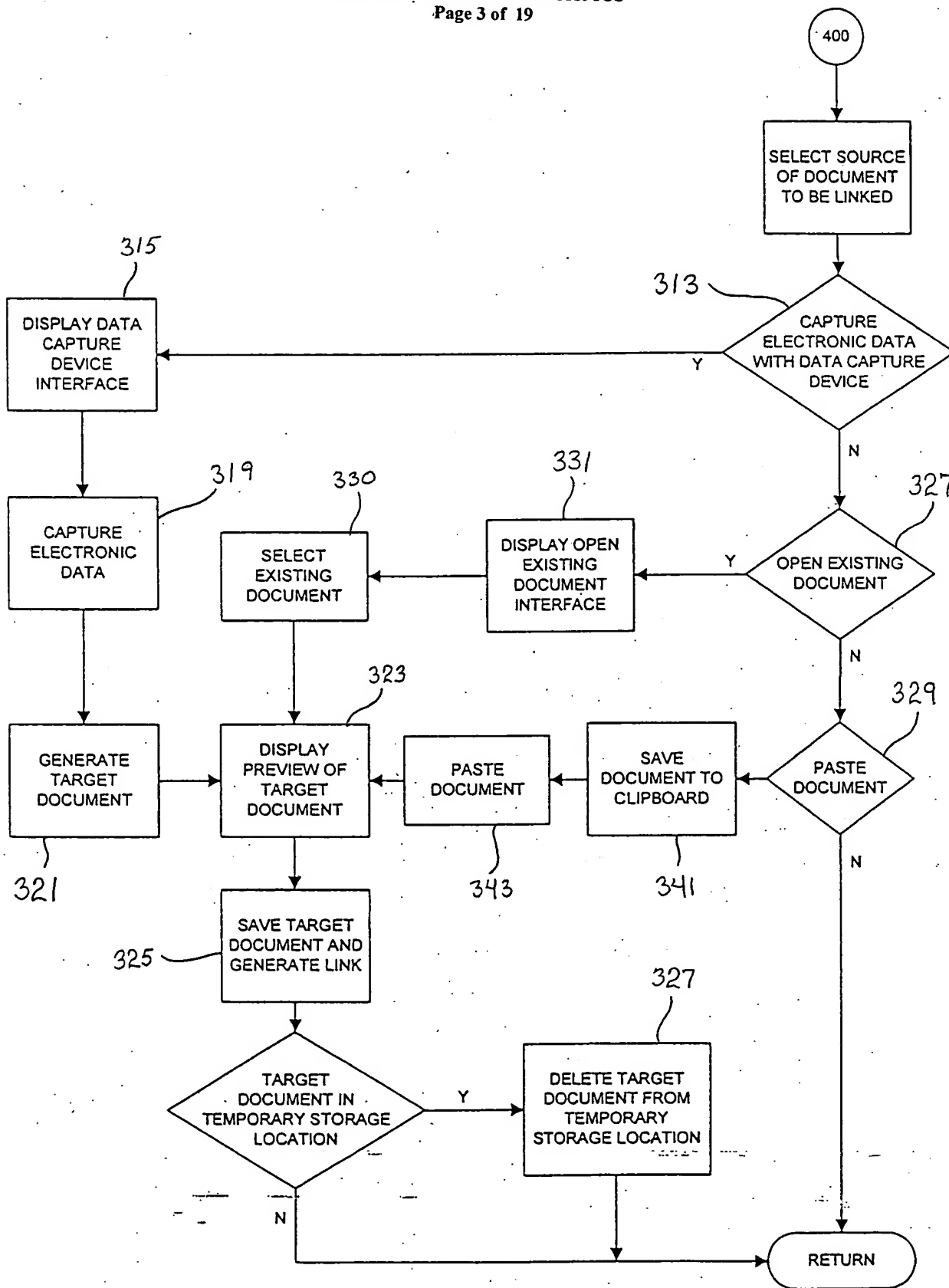


FIG. 3B

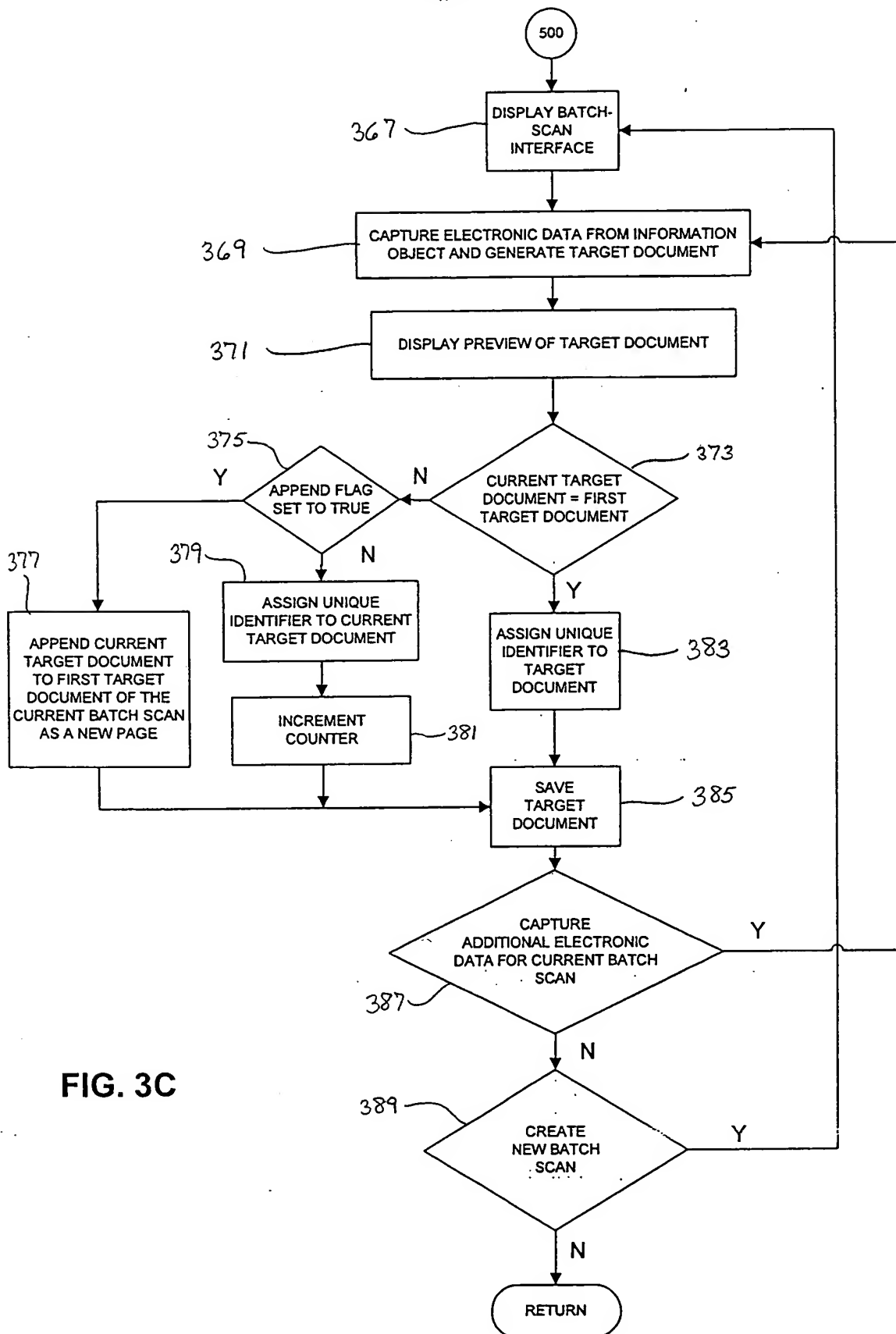


FIG. 3C

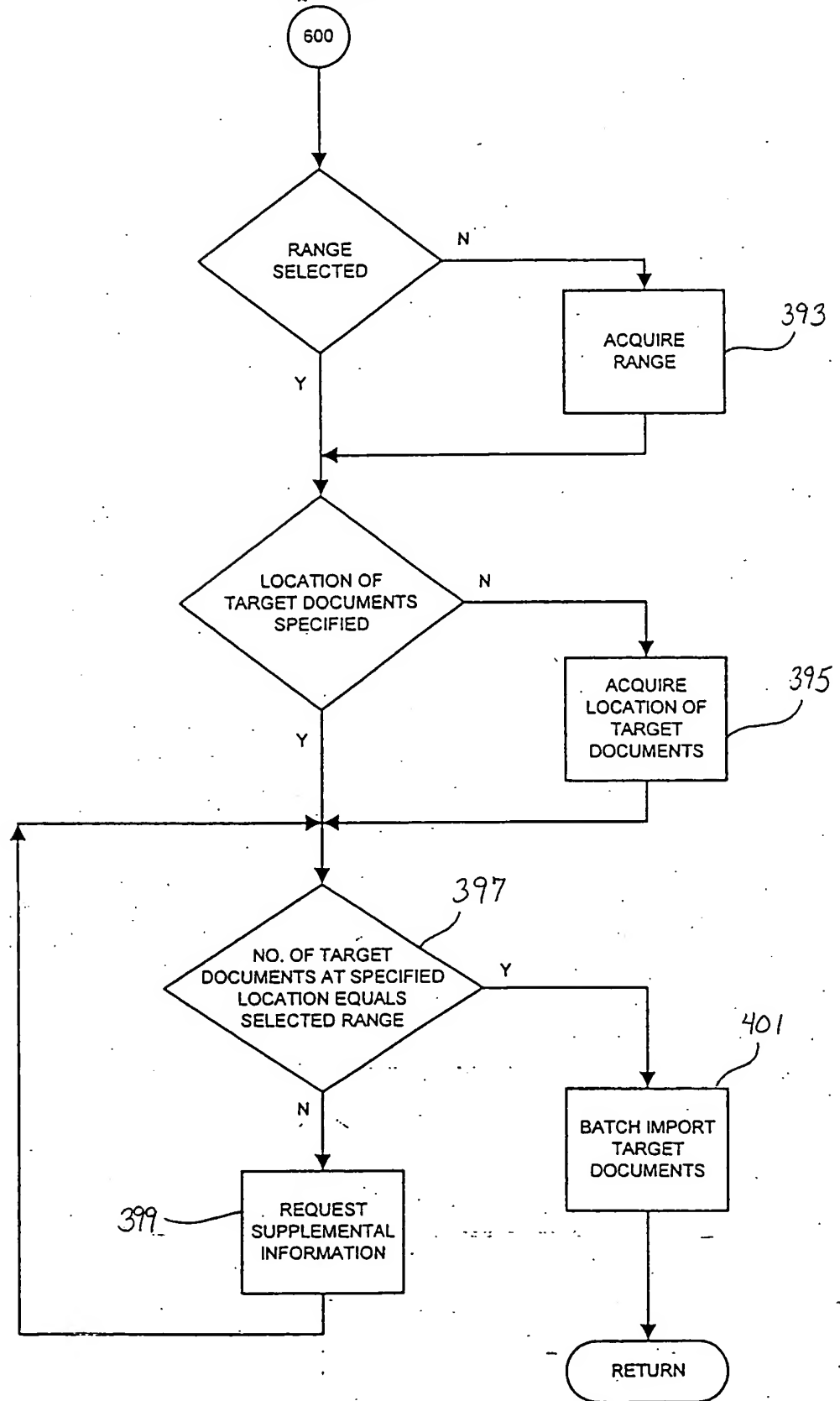


FIG. 3D

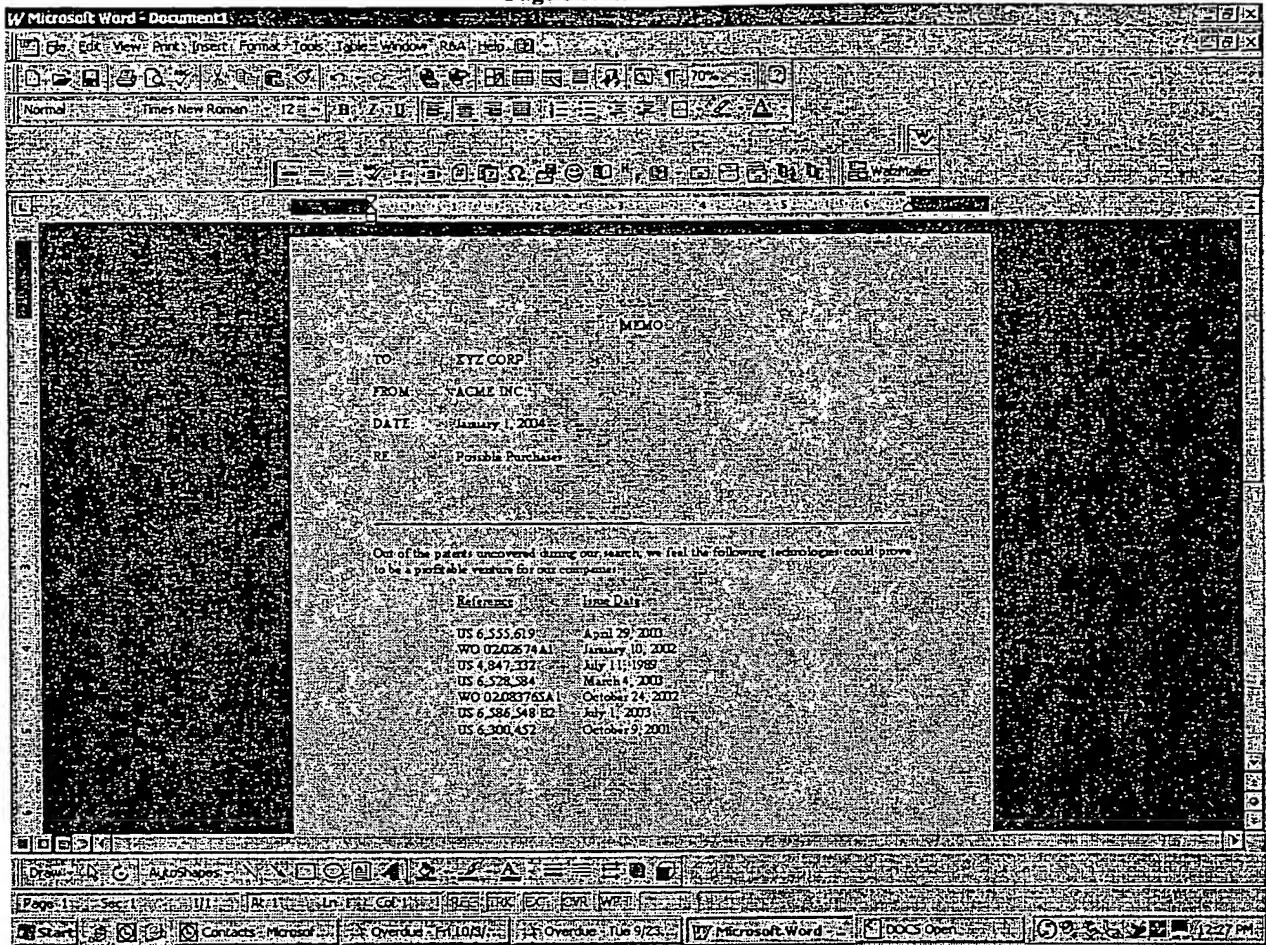


FIG. 4

114

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A/P Vendor Name	General Ledger Code	Invoice Date (M/D/Y)	Invoice Number	Sales Tax Amount in Dollars	Total Invoice Am
ABC Corp	Computing Services	4/5/2001	1254	1,096.14	
ABC Corp	Computing Services	5/28/2001	1265	1,356.31	
ABC Corp	Workplace Services	1/7/2001	34221	693.36	
ABC Corp	Workplace Services	11/23/2002	56732	101.77	
Acme Corp	Workplace Services	12/14/2002	56777	1,720.73	
Acme Corp	Workplace Services	2/7/2003	56802	299.72	
Acme Corp	Help Desk Operations	3/25/2001	121145	7,310.07	
XYZ Corp	Help Desk Operations	8/15/2002	24439	769.37	
XYZ Corp	Help Desk Operations	4/19/2002	8781	140.89	
XYZ Corp	Help Desk Operations	3/1/2001	4559	178.70	
XYZ Corp	Help Desk Operations	10/11/2002	11207	2,790.62	
XYZ Corp	Computing Services	9/9/2001	100344	67.22	
XYZ Corp	Computing Services	9/28/2001	100390	118.34	
XYZ Corp	Computing Services	11/13/2001	100556	127.98	
Acme Corp	Computing Services	12/28/2001	100720	77.41	
Acme Corp	Computing Services	3/25/2002	101202	77.41	
Acme Corp	Computing Services	4/16/2002	101290	77.41	
Acme Corp	Computing Services	1/2/2003	3447	1,539.81	
Acme Corp	Computing Services	7/21/2002	2300	6,659.57	

FIG. 5

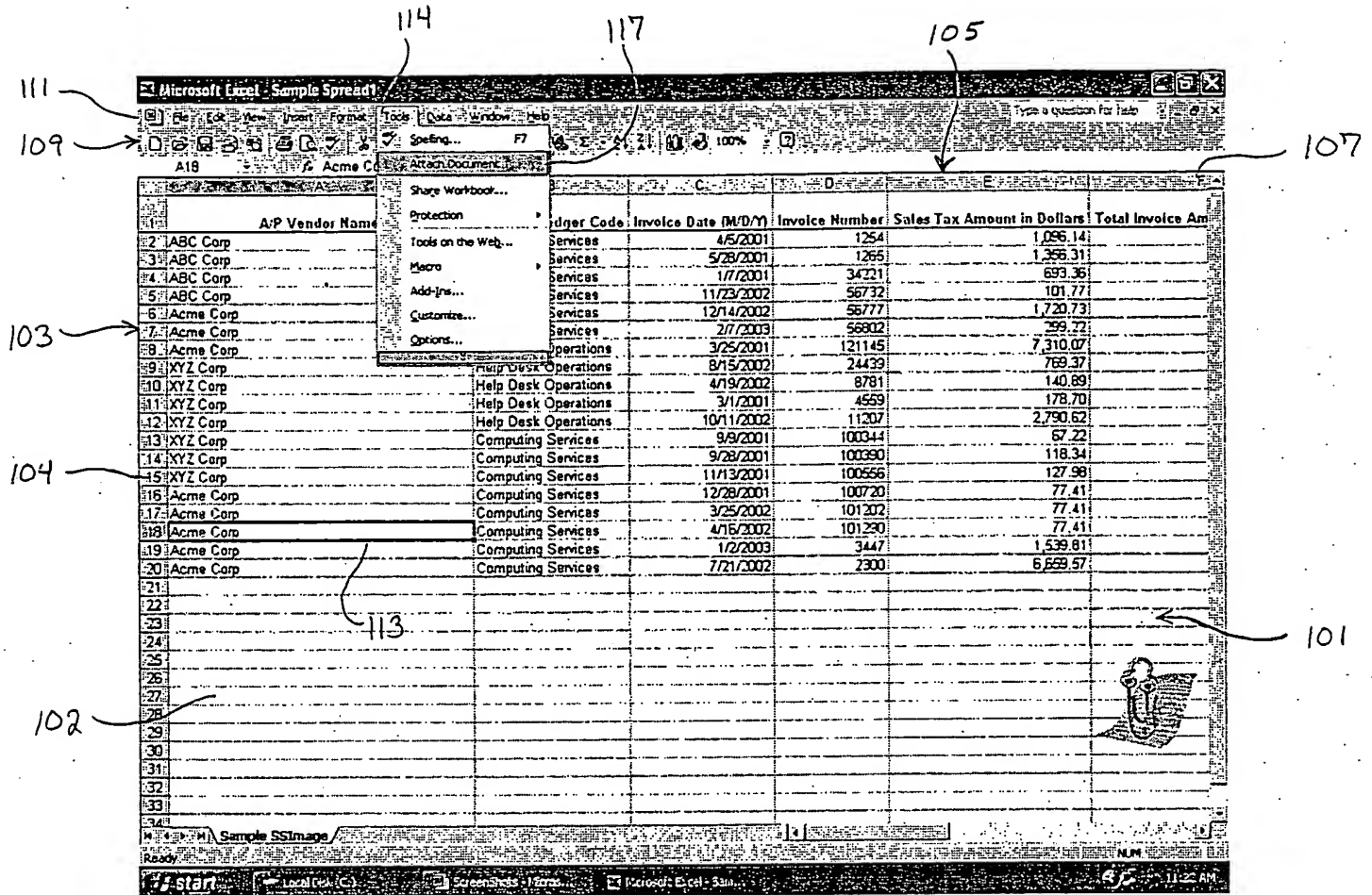


FIG. 6

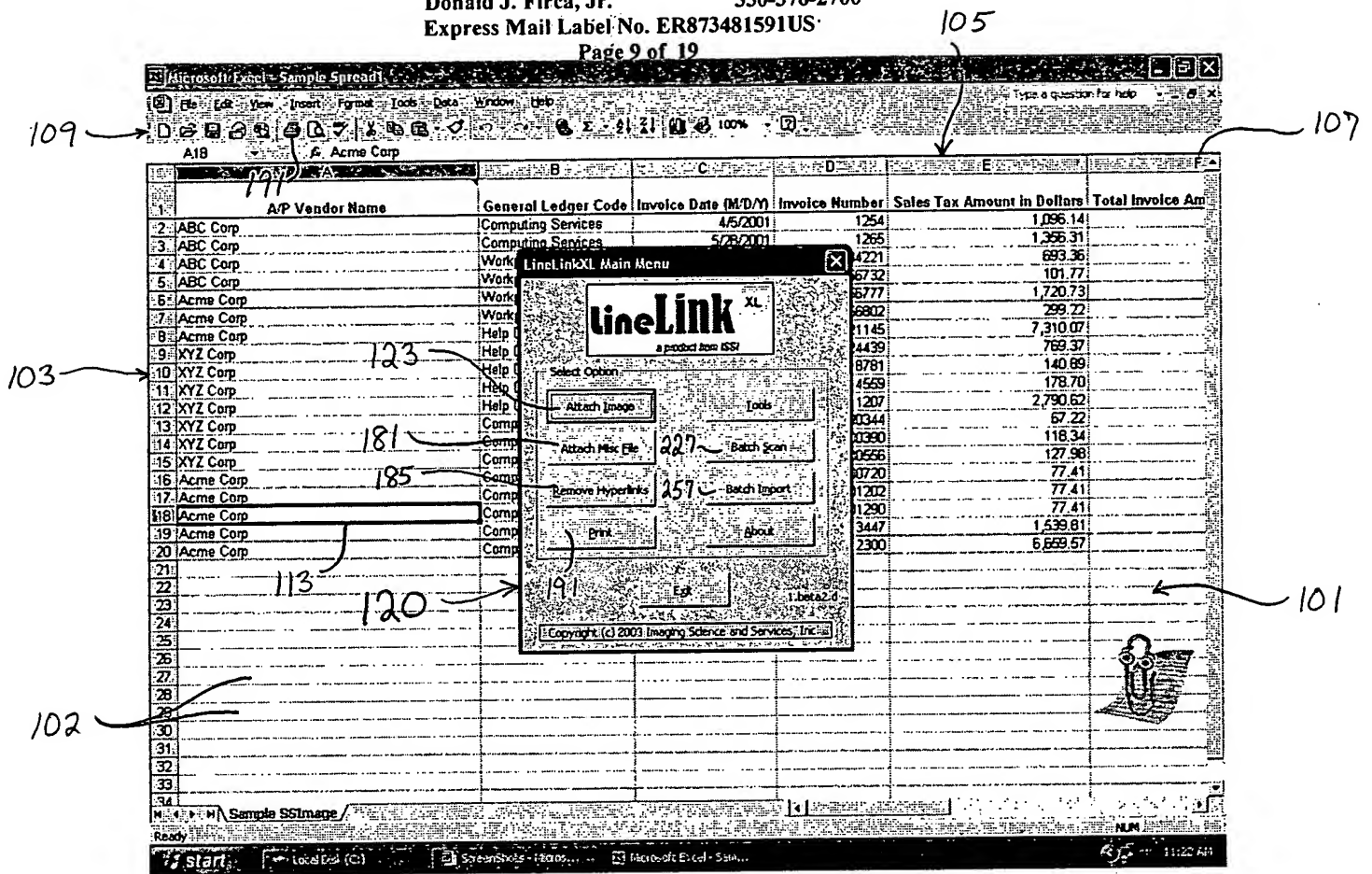


FIG. 7

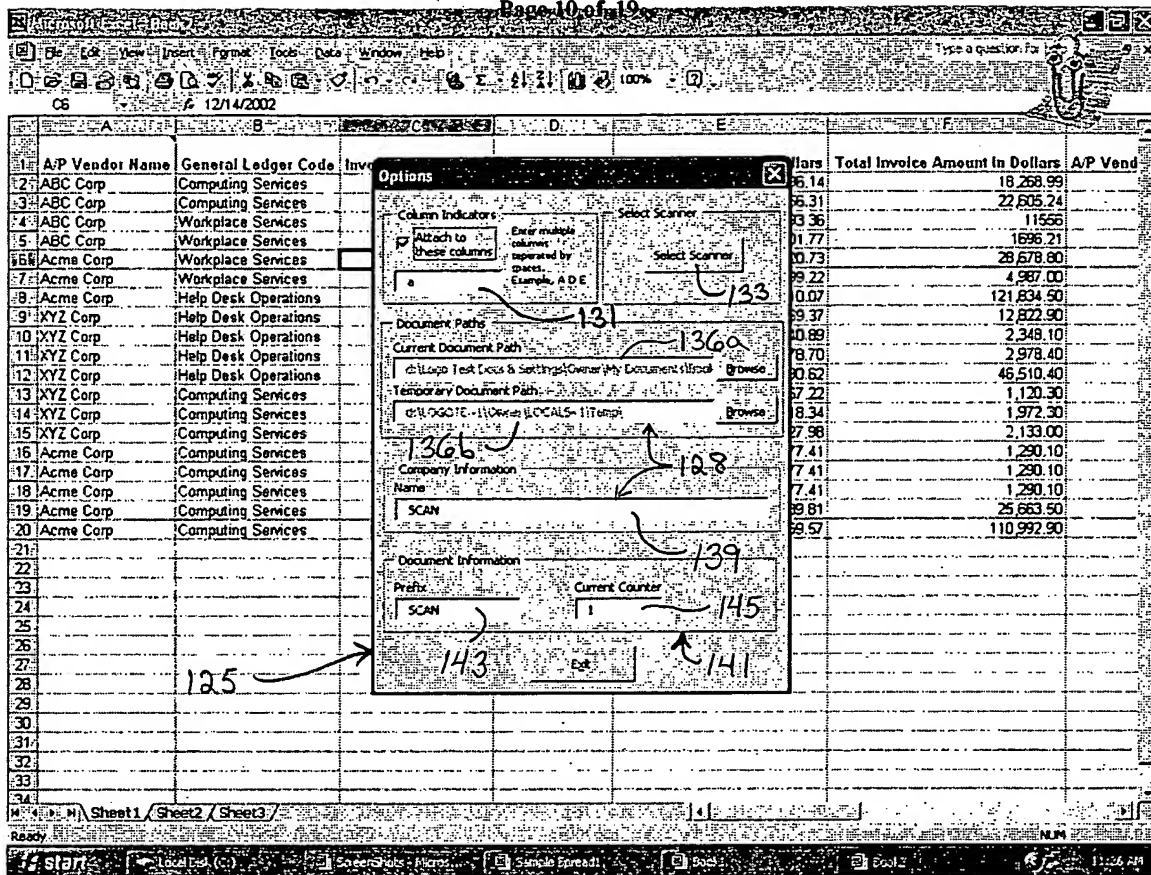


FIG. 8

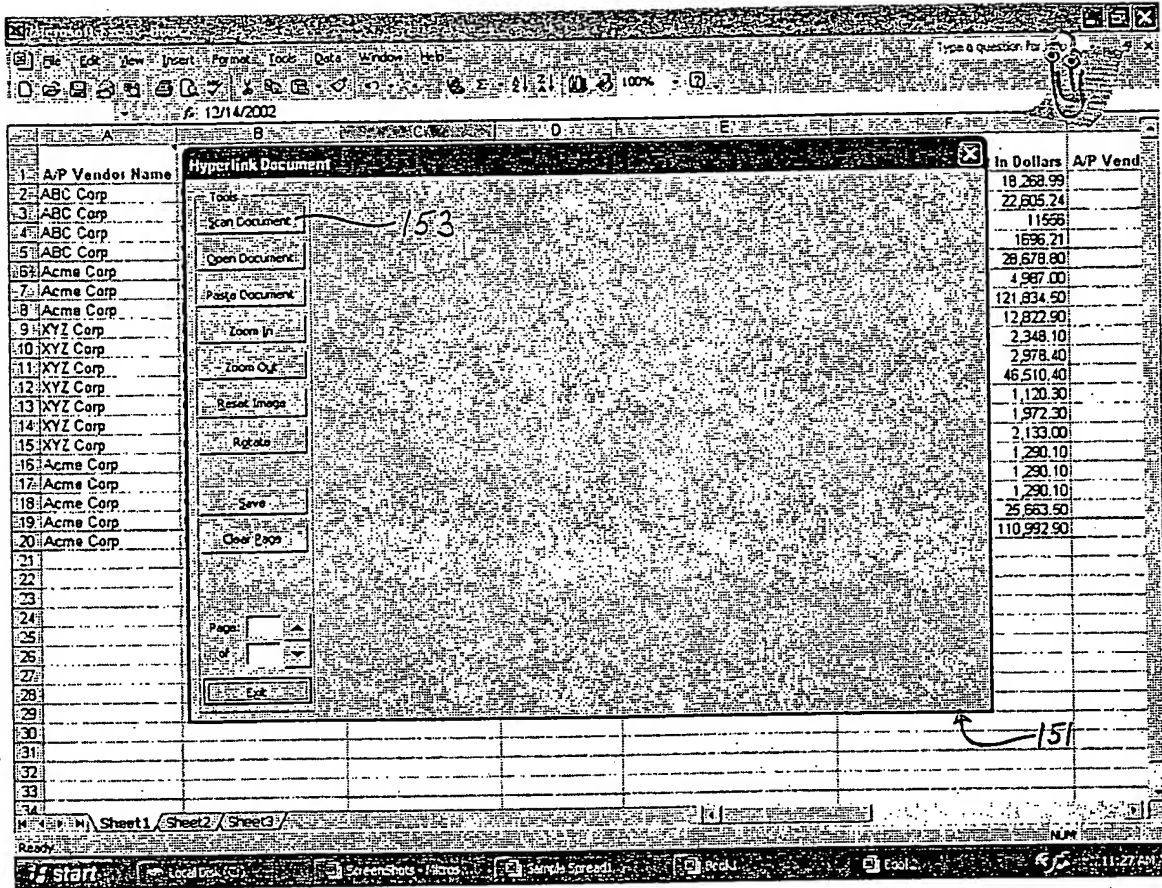


FIG. 9

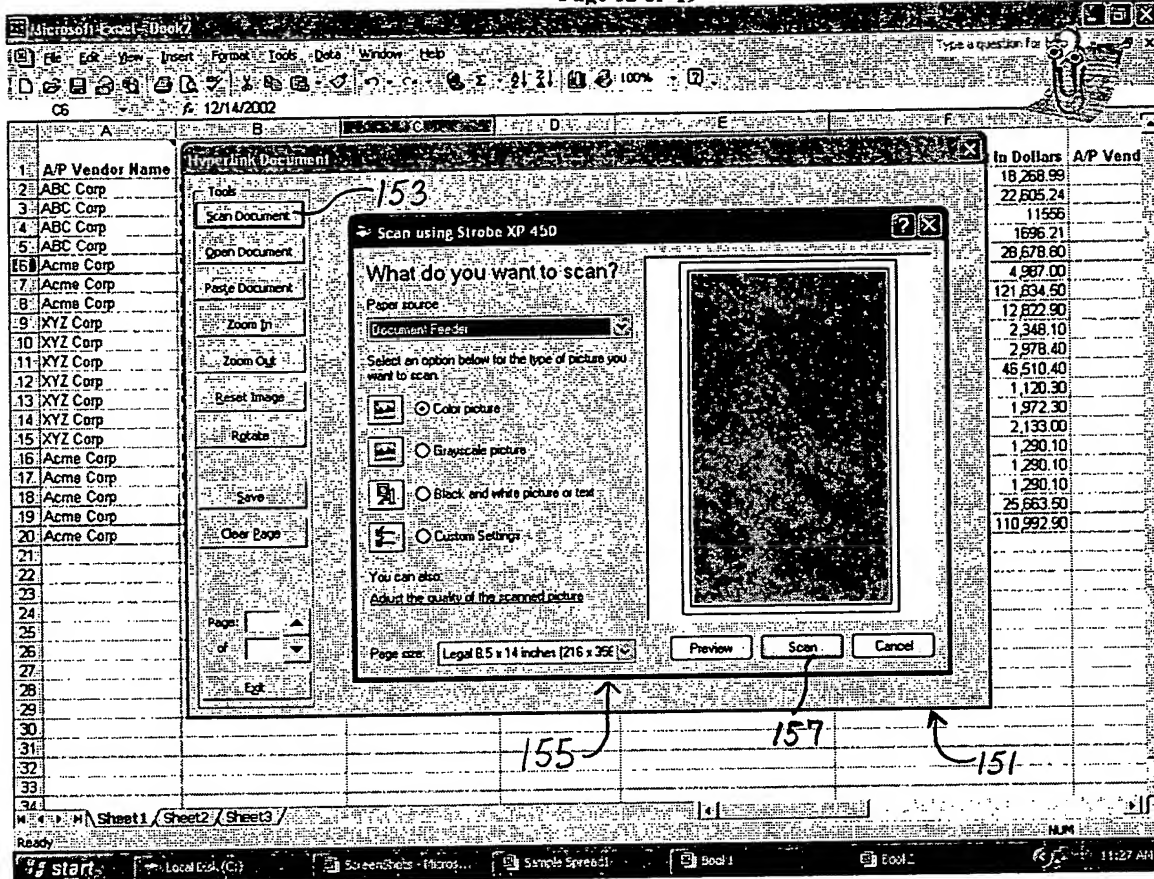


FIG. 10

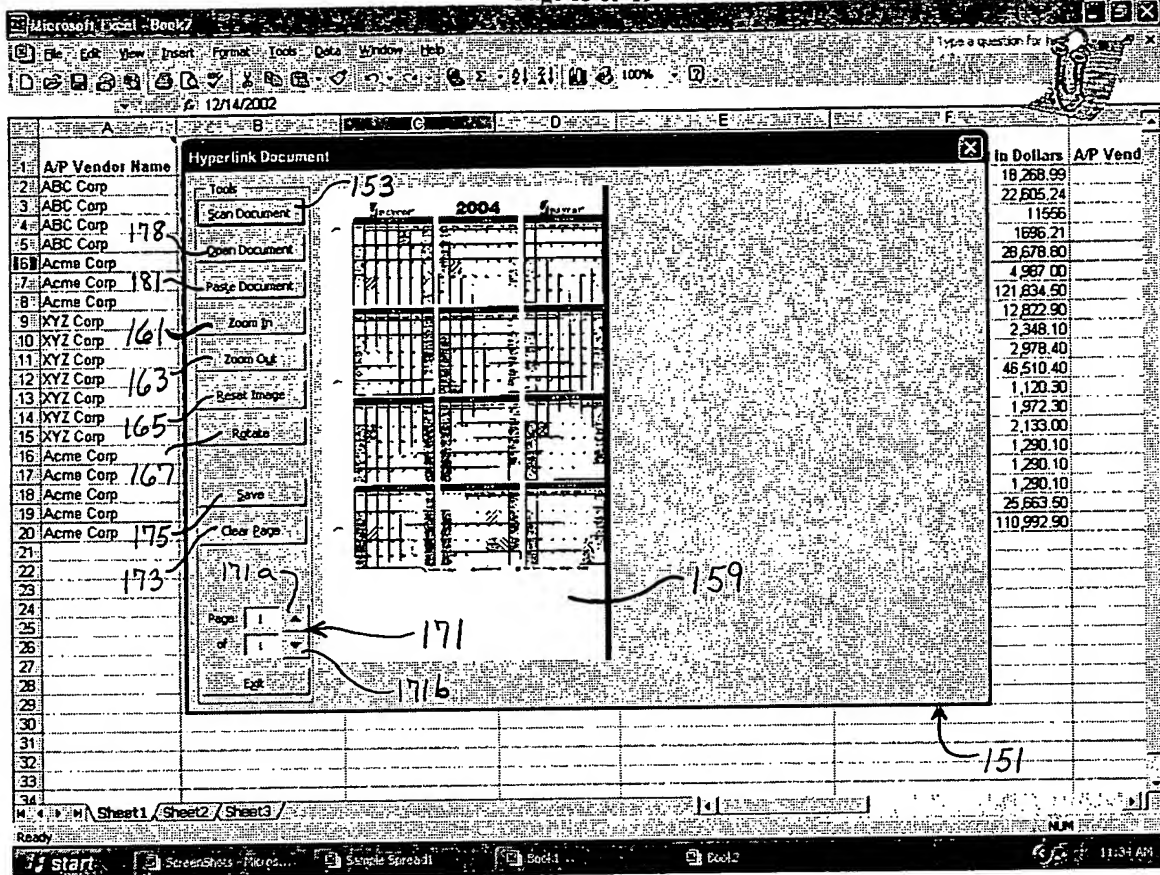


FIG. 11

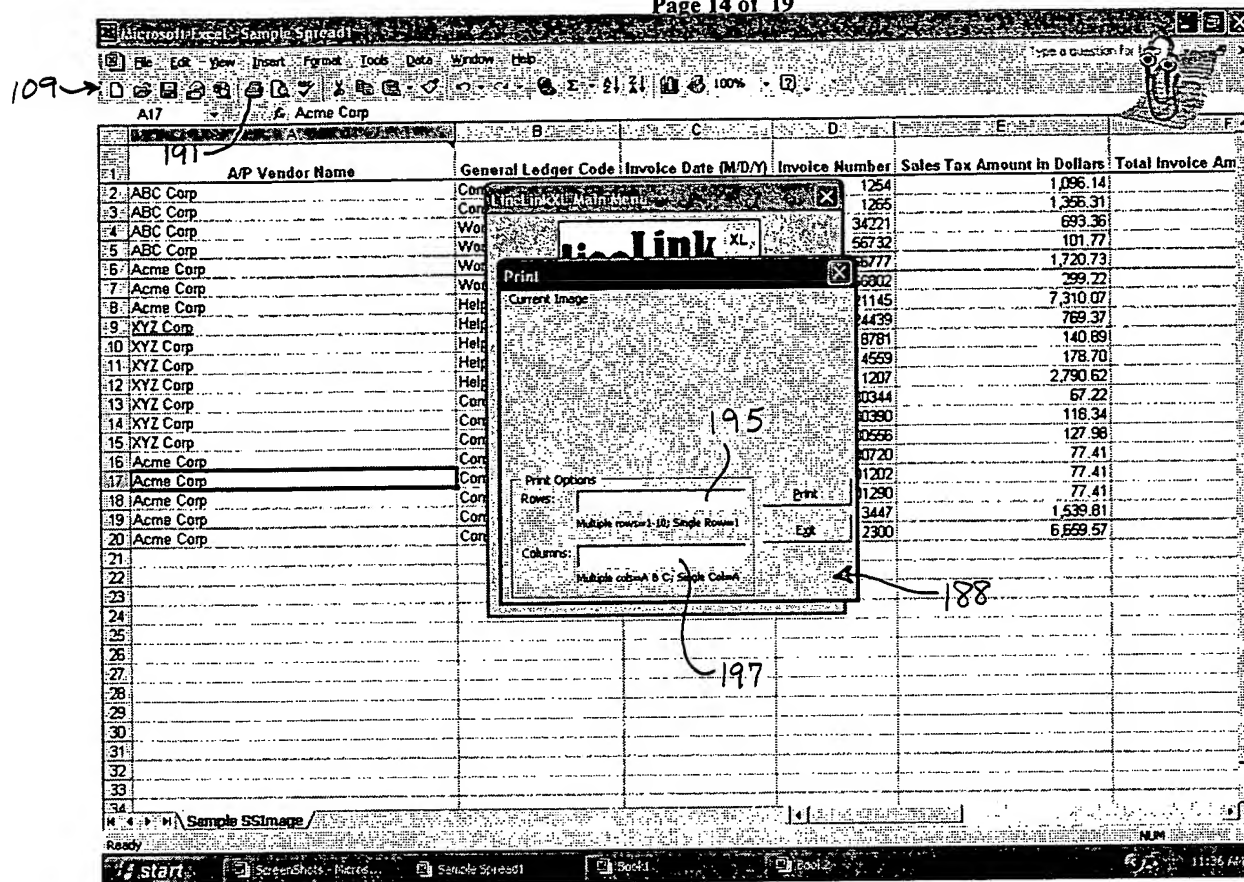


FIG. 12

Microsoft Excel - Sample Spreadsheet

File Edit View Insert Format Tools Data Window Help

Type a question for help

Acme Corp

A/P Vendor Name	General Ledger Code	Invoice Date (M/D/Y)	Invoice Number	Sales Tax Amount in Dollars	Total Invoice Am
ABC Corp	Com	12/54	1254	1,096.14	
ABC Corp	Com	12/55	1265	1,356.31	
ABC Corp	Wor	3/4/21	34221	693.36	
ABC Corp	Wor	5/6/732	56732	101.77	
Acme Corp	Wor	5/6/777	56777	1,720.73	
Acme Corp	Wor	5/6/802	56802	299.22	
Acme Corp	Help	12/11/45	121145	7,310.07	
XYZ Corp	Help	2/4/39	24439	769.37	
XYZ Corp	Help	8/7/81	8781	140.89	
XYZ Corp	Help	4/5/59	4559	178.70	
XYZ Corp	Com	11/20/7	11207	2,790.62	
XYZ Corp	Com	10/3/44	100344	67.22	
XYZ Corp	Com	10/3/90	100390	118.34	
XYZ Corp	Com	10/5/58	100558	127.98	
Acme Corp	Com	10/7/20	100720	77.41	
Acme Corp	Com	10/1/02	101202	77.41	
Acme Corp	Com	10/1/90	101290	77.41	
Acme Corp	Com	3/4/47	3447	1,539.61	
Acme Corp	Com	2/300	2300	6,669.57	

lineLink XL

Tools

Select Option

Options

Attach Jm

Attach Mx

Prepare for CD

Remove Hyp

Hyperlink Paths

Print

Exit

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201

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205

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Sample SSImage

Ready

start ScreenShots - Notes... Sample Spreadsheet Book1 Book2 11:36 AM

FIG. 13

Microsoft Excel - Sample Spread1 Page 16 of 19

File Edit View Insert Format Tools Data Window Help

Acme Corp

	A/P Vendor Name	General Ledger Code	Invoice Date (M/D/Y)	Invoice Number	Sales Tax Amount In Dollars	Total Invoice Am
2	ABC Corp	Con		1254	1,096.14	
3	ABC Corp	Con		1265	1,366.31	
4	ABC Corp	Wor		34221	693.36	
5	ABC Corp	Wor		56732	101.77	
6	Acme Corp	Wor		56777	1,720.73	
7	Acme Corp	Wor		56802	299.22	
8	Acme Corp	Help		11145	7,310.07	
9	XYZ Corp	Help		4439	769.37	
10	XYZ Corp	Help		8781	140.89	
11	XYZ Corp	Help		4559	178.70	
12	XYZ Corp	Help		1207	2,790.62	
13	XYZ Corp	Con		10344	67.22	
14	XYZ Corp	Con		10390	118.34	
15	XYZ Corp	Con		10566	127.98	
16	Acme Corp	Con		10720	77.41	
17	Acme Corp	Con		11202	77.41	
18	Acme Corp	Con		11290	77.41	
19	Acme Corp	Con		3447	1,539.81	
20	Acme Corp	Con		2300	6,669.57	
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lineLink XL

Prepare for CD

Instructions
This option will organize the current spreadsheet, and all hyperlinked images and miscellaneous files, under one main folder so that you can copy this folder directly to a CD for distribution or archival purposes.

Select Top Level folder to begin CD preparation:

Browse 209 2011

OK Cancel

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207

Sample SSImage

Ready

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FIG. 14

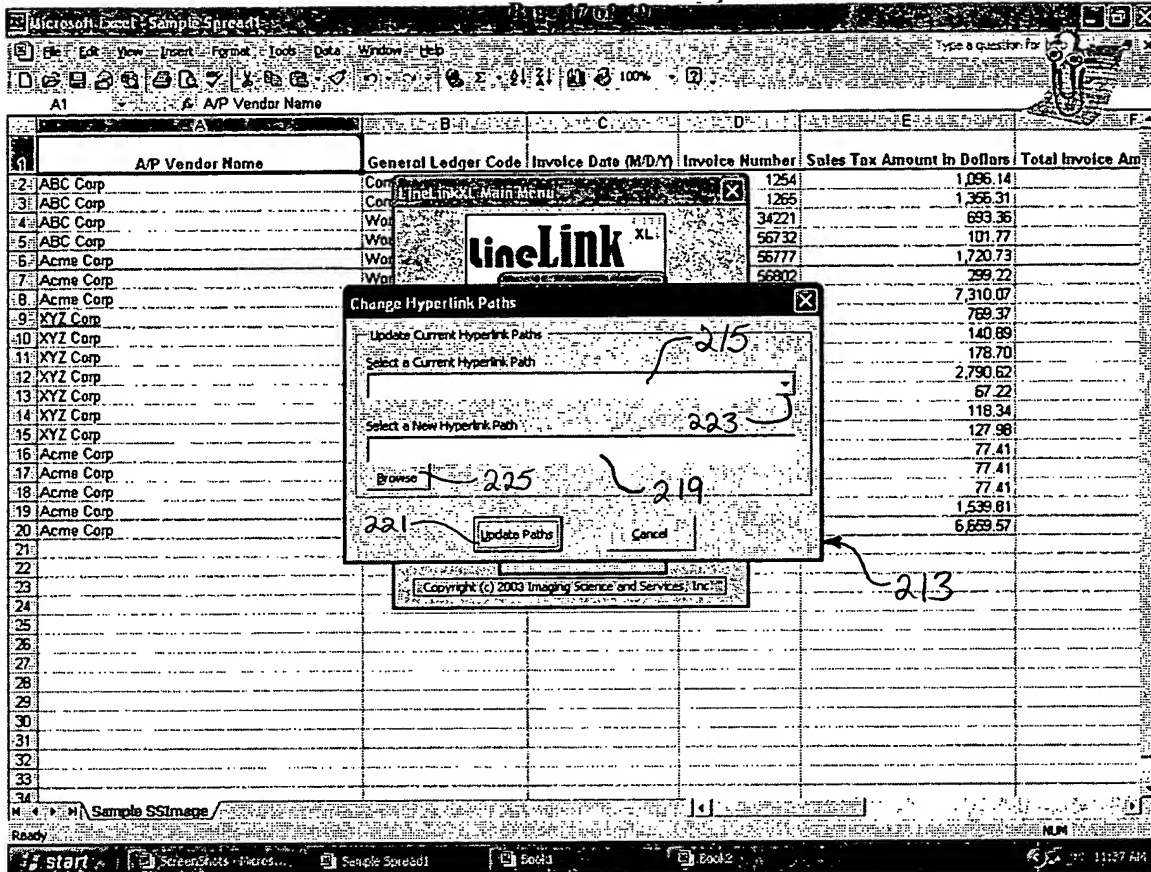


FIG. 15

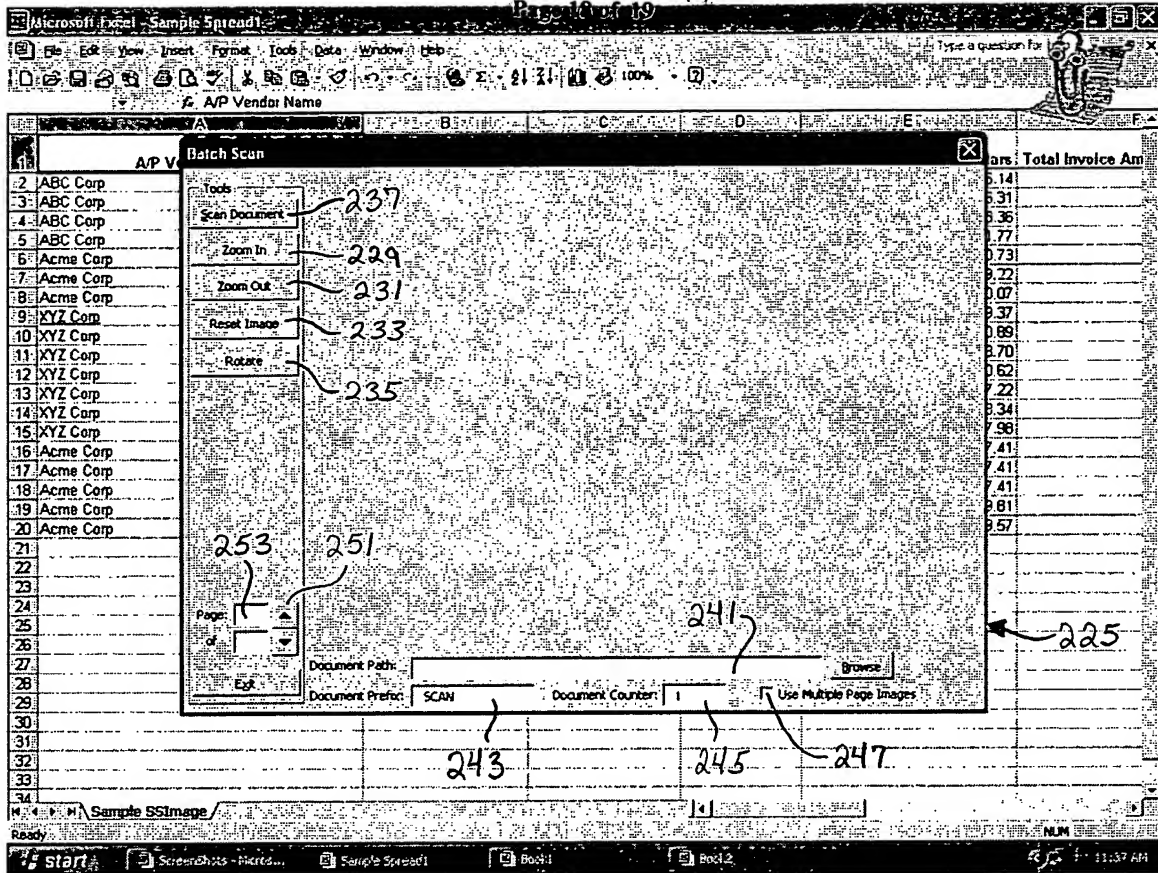


FIG. 16

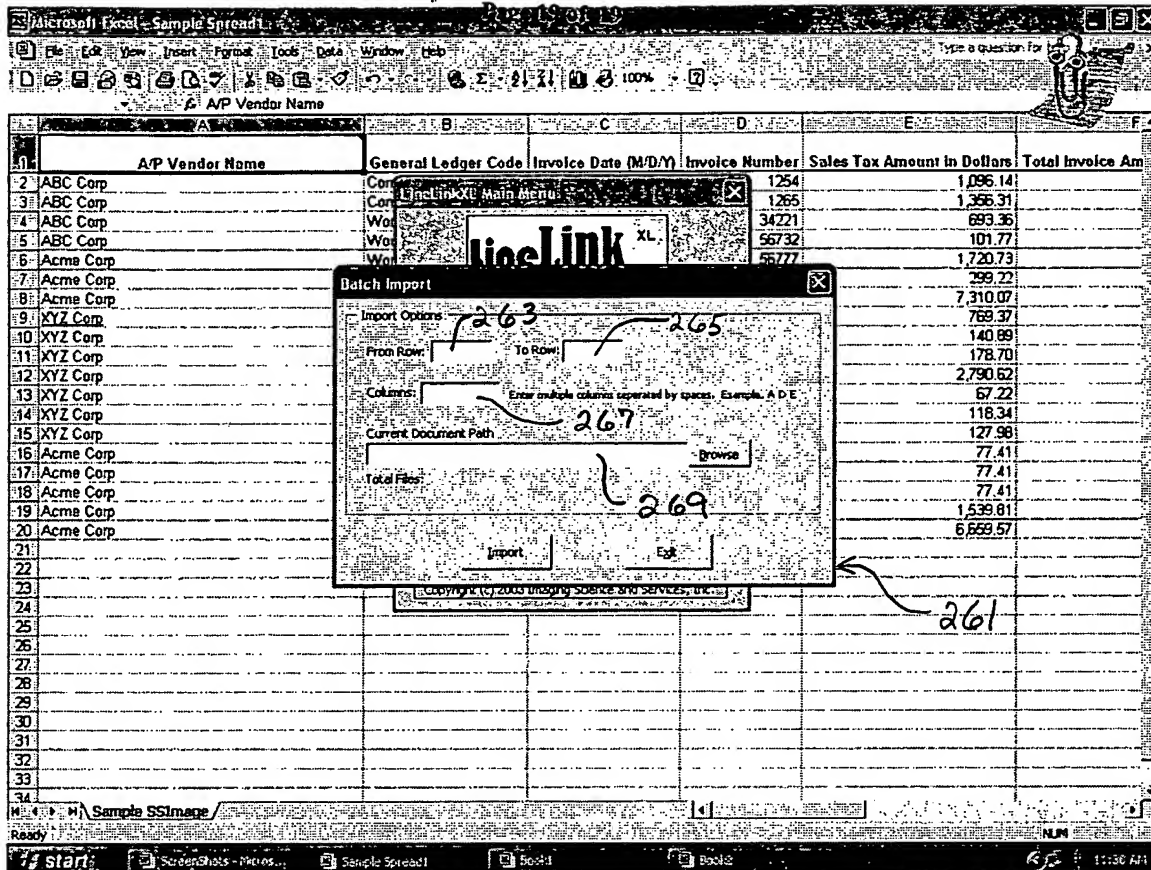


FIG. 17